Roxana Public Library District
Board of Trustees
July 5, 2007

The meeting was called to order by President David Schmidt, at 5:30 pm.

Members present:
- David Schmidt
- Judy Loyd
- Vickie Johnson
- Diane Herndon

Absent:
- Lisa Lacher
- Virginia Clark

Schmidt/ Johnson moved to approve the minutes from the June meeting.

Ayes
- David Schmidt
- Judy Loyd
- Vickie Johnson
- Diane Herndon

Motion Carried

The financial reports were presented. Schmidt/ Johnson moved to pay the unpaid bills.

Ayes
- David Schmidt
- Judy Loyd
- Vickie Johnson
- Diane Herndon

Motion Carried

Director Losey discussed the financing options for the remodeling project. Board reviewed financial reports.

Director's Report

July 5, 2007

Activities

6/5 Illinois EPA energy audit
6/7 PLINKET meeting (web site design)
6/19 GateNet Focus group meeting
6/20 GateNet group meeting (Roxana)
6/29 Electrical equipment drop-off
6/29 File documents at courthouse

Staff
We are looking at hiring a new clerk to fill in around vacations, sick days, and holidays.

Technology
I added additional memory to a public computer and to the lap top. I wil look at adding and or moving memory around.

Computer Usage Stats

	TOTAL	**AVERAGE**
January, 2007	720	20.6/ day
February, 2007	605	26.3/ day
March, 2007	702	26.0 / day
April, 2007	777	32.4/ day
May, 2007	817	34.0/ day
June	**866**	**32.0/ day**

Door Count

January, 2007	2538	101.5/ day
February, 2007	2229	96.9/ day
March, 2007	3129	115.8/ day
April, 2007	2807	117.0/day
May, 2007	3042	126.8/ day
June, 2007	**3088**	**114.4/ day**

Director Losey reviewed the preliminary website for the library.

Herndon/ Loyd moved to approve Ordinance 07/08-1

Ayes
David Schmidt
Judy Loyd
Vickie Johnson
Diane Herndon
Motion Carried

Herndon/ Loyd moved to approve Ordinance 07/08-2

Ayes
David Schmidt
Judy Loyd
Vickie Johnson
Diane Herndon
Motion Carried

Herndon/ Loyd moved to approve Ordinance 07/08-3

Ayes
David Schmidt
Judy Loyd
Vickie Johnson
Diane Herndon
Motion Carried

Herndon/ Loyd moved to approve Ordinance 07/08-4

Ayes
David Schmidt
Judy Loyd
Vickie Johnson
Diane Herndon
Motion Carried

Herndon/ Loyd moved to approve Ordinance 07/08-5

Ayes

David Schmidt
Judy Loyd
Vickie Johnson
Diane Herndon

Motion Carried

Director Losey presented the estimates for cleaning services. There was a discussion regarding each proposal. Loyd/ Herndon moved to retain TLC Cleaning for cleaning services.

Ayes

David Schmidt
Judy Loyd
Vickie Johnson
Diane Herndon

Motion Carried

The budget for the 07/08 year was discussed. The financial committee will meet to review the items in detail.

The meeting was adjourned at 6:30 p.m.

The next meeting is Tuesday, August 7, 2007, at 5:30 pm.

Respectfully Submitted
Judith Loyd
Secretary/ Treasurer